

10/11/69

Mr. Harry Evans
Secretary of Senate
Simon Fraser University

Dear Mr. Evans:

I take pleasure in re-submitting to you a motion concerning the retro-activity of the Ellis Report for inclusion in the agenda of the September Senate meeting.

A working group consisting of Senators Laughlin, Sullivan, MacDougall, Kenward, and myself, and Dennis Meekan met this morning to consider the objections to the original proposal.

The result is the attached motion, which is broken into several sections for consideration ad seriatum.

Thank-you for your consideration in this matter.

Yours sincerely

M. J. Campbell

MJC/mjc
encl. /

28520 84th Avenue
R. R. 6 Langley
August 20

Basic Assumptions:

- #1. No motions are necessary concerning retroactive application of admissions criteria since students who have been denied admission in the past can re-apply.
- #2. By January, 1970 the Academic Board or the Academic Vice President should have ready a list of courses offered by junior and regional colleges in B. C. together with general elective credit, unassigned credit in a subject area, or SFU equivalent credit that will be allowed for these courses. The amount (and nature) of general elective credit which each faculty will credit toward its degree will be included in this list.
- #3. The granting of credits¹ which appear in the guide published by the Registrar's office will be a purely clerical function and will be carried out in the Registrar's office.

All application for accreditation in courses which do not appear in the published guide will be handled by the Senate Committee on Undergraduate Admissions and Standings.

- #4. Students who have already been admitted under the provisions of the Ellis Report will not be allowed to apply for credit following these procedures, but will have to direct any and all appeals through the Senate Appeals Committee.
- #5. The procedures outlined in these motions apply to applicants seeking recognition of credit obtained from British Columbia institutions. Those wishing retroactive application of the Ellis Report for credit obtained from institutions from outside of British Columbia would be dealt with under the procedures outlined for them in the Ellis Report where that is possible.

Motion A:

For a course which does not appear on the list of courses which have been evaluated, credit may be given only if the student is able to present with his first application for retroactive consideration a signed letter from the registrar at the school where the course was taken, asserting that the course has been discontinued and is equivalent to a course (with the course number given) which has been evaluated.

Further for courses taken before the summer of 1968, the student must submit letters from the schools where the courses were taken asserting that even if the course numbers have not changed, the courses were equivalent to courses currently given.

a It should be noted that at all times the Senate Committee on Undergraduate Admissions has the right, subject to Senate's approval, to establish its own criteria for evaluating courses for transfer credit, and will not necessarily accept the evaluations of other institutions. Therefore the mere fact that the student is able to produce a letter from another institution attesting to the equivalency of a course or courses does not mean that the course or courses will be recognized by Simon Fraser University.

Motion 3:

No application for retroactive application of the Report will be considered before the semester 1970-1.

Motion C:

In any given semester, consideration will be given in order of priority to those students who will need retroactive application of the report to attain:

- a) graduation at the end of that semester
- b) graduation at the end of the following semester,
- or
- c) upper division standing at the end of that semester.

Any other applications will be considered as time and facilities permit.

Motion D:

Application for retroactive transfer of credit may be made by the student only once for the same course or set of courses.

The Registrar's office will publish a guide which will contain the list of courses that have been evaluated and will provide a form which will indicate how the student is to prepare his application.

Motion E:

An apellant who has taken at SFU a course which he took at another school will not recieve double credit.

MEMORANDUM

Appendix A.
Paper S255 re eval
Distributed at meeting.

10/11/69

To: Members of Senate

From

A. McDougall

Subject: Substitute Motion

Date: September 8 1969

SUBSTITUTE MOTION "A" re paper S-255 (revised)

If at any time a course not on the Registrar's list is evaluated and allowed credit under any of the types provided for, that course shall be added to the list with the appropriate qualifying information.

The mechanism for evaluation of such courses shall be as follows:

- i) A student applying for retroactive consideration must present with his first application a signed letter from the Registrar at the school where the course was taken asserting that the course has been discontinued and is equivalent to a course (with the present course number given) which has been evaluated.
- ii) For courses taken before the summer of 1968, a student must submit letters from the schools where the courses were taken asserting that even if the course numbers have not changed, the courses were equivalent to courses currently given.

A McDougall